

**NO. MRDCW/Policy/JUNE-2023/01**

**POLICY DOCUMENT FOR INSTITUTIONAL FEE WAIVER**

**The Governing Body of Malla Reddy Dental College for Women is pleased to announce its policy decision with regard to fee waiver / concession for the students.**

**Components of a Fee Waiver Policy**

**1. Eligibility Criteria:**

- **Income Limit:** Families with an annual income below a certain threshold (often specified by the government) irrespective of their caste or religion.
- **Documentation:** Valid and necessary proof as per the satisfaction of the fee waiver issuing authority.

**2. Application Process:**

- **Form Submission:** Applicants may need to fill out a Request letter for the fee waiver with proper proof from the applicant.

**3. Review Process:**

- **Verification:** The submitted documents will be verified by the college administration.
- **Decision:** Decisions regarding the waiver will be communicated to the applicants.

**4. Amount of Waiver:**

- **Percentage of Fee Waived:** This could range from a 10 to 20% fee waiver (only of tuition fees), depending on the college's policy and available funds as per discretion of the issuing authority.

**5. Renewal Conditions:**

- Renewal process for next academic years will be continued to maintain certain academic standards with a fresh application with corresponding year.



