

2024-25

MRDCW /DISCIPLINARY COMMITTEE/ 2024/09/10

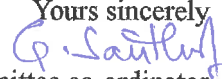
Date : 10.09.2024

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 11.09.2024 at 3:00 p.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

**1. Damage to college property by students**








Yours sincerely  
  
Committee co-ordinator


**Copy to**

1. Principal / Dean
2. All Committee members
3. All HOD's

  
Principal / Dean  
Malla Reddy Dental College for Women

**DISCIPLINARY COMMITTEE MEMBERS – 2024-25**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr Chittaranjan	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
3	Dr Swati	Prof. and HOD, Department of Conservative Dentistry and Endodontics	Member	
4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member	
5	Dr Swetha	Reader, Department of Conservative Dentistry and Endodontics	Member	
6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member	
7	Dr K. Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member	

  
 Principal / Dean  
 Malla Reddy Dental College for Women

**MINUTES OF MEETING**

**MEMBERS ATTENDED**


SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr Chittaranjan	Principal	Chairman
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator
3	Dr Swati	Prof. and HOD, Department of Conservative Dentistry and Endodontics	Member
4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member
5	Dr Swetha	Reader, Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member
7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member

**AGENDA AND RESOLUTIONS:**

**1. Addressing the issue of damage to college property by students**

It has been brought to the attention of the Disciplinary committee that students without locker keys have been observed damaging locker handles, and some students have been found defacing the benches. Those responsible for these acts of vandalism will be held accountable and fined for the damage inflicted on college property.

Coordinator

  
Disciplinary committee

  
Principal / Dean  
Malla Reddy Dental College for Women

2023-24

MRDCW /DISCIPLINARY COMMITTEE/ 2023/10/4

Date : 04.10.2023

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 06.10.2023 at 3:00 p.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

1. Extension in multiple departments on same day by outgoing interns
2. Disciplinary action to be initiated
3. Steps to prevent similar issues in the future

**Copy to**

1. Principal / Dean
2. All Committee members
3. All HOD's

Committee co-ordinator

Yours sincerely

  
**P.R.S. Prasad**  
Principal / Dean






Malla Reddy Dental College for Women


  
**MALLA REDDY**  
**DENTAL COLLEGE FOR WOMEN**

(SPONSORED BY CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliated to Kaloji Narayana Rao University of Health Sciences, Warangal, Telangana.  
Recognised by Dental Council of India, New Delhi.

**DISCIPLINE COMMITTEE MEMBERS – 2023-24**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr Chittaranjan	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
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7	Dr K. Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member	

  
 Principal / Dean  
 Malla Reddy Dental College for Women



### **MINUTES OF THE MEETING**

#### **MEMBERS ATTENDED**

<b>SNO.</b>	<b>NAME OF THE FACULTY</b>	<b>DESIGNATION</b>	<b>ROLE IN THE COMMITTEE</b>
1	Dr Chittaranjan	Principal	Chairman
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5	Dr Swetha	Reader, Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member
7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member

#### **AGENDA AND RESOLUTIONS:**

##### **Extension in Multiple departments on same day by outgoing interns**

The Disciplinary committee has received complaint from departments that few of the Interns who are at the completion to their internship are giving attendance in more than one department to complete their extension postings . The committee has initiated enquiry into the matter and requested the Departments to provide the details of extension posting attendance of the outgoing interns batch in order to verify the complaint as well as to check if any other intern is involved. The chairperson requested all the HOD's to provide the attendance within one working day to the Disciplinary Committee coordinator.


**Disciplinary action to be initiated**

Considering the seriousness of the complaint the committee has proposed the disciplinary action against the interns after the enquiry. The extensions of the students in the involved departments will be cancelled and they have to repeat the extension postings with prior approval from the HOD's. also the finance committee will be requested to cut one month stipend for the interns. HOD's have agreed to the above disciplinary action.

**Steps to prevent similar issues in the future**

In order to prevent the repetition of such events in the future the committee has decided to approach policies & procedures committee to introduce a schedule / roster for the extension postings of the interns from the next batch onwards.

Coordinator



Disciplinary committee



Principal / Dean  
Malla Reddy Dental College for Women

MRDCW /DISCIPLINARY COMMITTEE/ 2024/04/01

Date: 1.04.2024

**CIRCULAR**

It is to inform that Disciplinary committee meeting will be held on 2.04.2024 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

AGENDA

1. Unpunctual behaviour by Interns in the clinical postings

Copy to

1. Principal / Dean
2. All Committee members
3. All HOD's

Committee co-ordinator








Yours sincerely




  
Principal / Dean

Malla Reddy Dental College for Women

**DISCIPLINARY COMMITTEE MEMBERS – 2023-24**

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 Principal / Dean  
 Malla Reddy Dental College for Women

**MINUTES OF THE MEETING**

**MEMBERS ATTENDED**

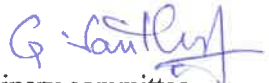
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5	Dr Swetha	Reader, Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member
7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member

**Agenda and resolutions:**

**1. Unpunctual behaviour by Interns in the clinical postings**

The committee has received complaints that some interns are habitually late to the clinical postings. The committee has asked for an explanation from the interns as to why Disciplinary action should not be taken against them. The chairperson also recommended the Policies and procedures committee to make a new policy for interns with a stipend cut or half day absent for late coming.

Coordinator

  
Disciplinary committee

  
Principal / Dean  
Malla Reddy Dental College for Women

2022-23

MRDCW /DISCIPLINARY COMMITTEE/ 2022/11/9

Date : 9.11.2022

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 11.11.2022 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Review of Committee structure and roles
- Implement the code of conduct
- Create awareness on ragging

Copy to

1. Principal / Dean
2. All Committee members
3. All HOD's

Committee co-ordinator

Yours sincerely












Principal / Dean

Malla Reddy Dental College for Women



**DISCIPLINARY COMMITTEE MEMBERS – 2022-23**

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 Principal/Dean  
 Malla Reddy Dental College for Women

### MINUTES OF THE MEETING

#### MEMBERS ATTENDED

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3	Dr Swati	Professor, Department of Conservative Dentistry and Endodontics	Member
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6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member
7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member

#### **AGENDA AND RESOLUTIONS:**

##### **Review of committee structure and roles**

The chairperson of the committee welcomed the members to the first meeting of the year. New members were introduced to the committee by the chairperson. The roles and procedures were reviewed and found to be adequate. No changes were made to the committee policy.


**Implement the Code of Conduct**

As a new batch of students are inducted into the institution , the committee agreed on the dissemination of the Code of Conduct to them for upholding discipline in the institution. The code of conduct committee would be requested to take steps for the same during the orientation program of the new entrants

**Create awareness on Ragging**

Ragging is form of abuse and harassment which is punishable. The institution strictly discourages any form of ragging. The committee proposed to curb ragging awareness programs to educate the junior students on the help available in the institution and also reiterate the anti- ragging laws and punishments to the students. The committee would request the anti- ragging committee to conduct the awareness program and also take measures to stop ragging in the institution.

Coordinator

  
Disciplinary committee

  
Principal / Dean  
Malla Reddy Dental College for Women

  
**MALLA REDDY**  
**DENTAL COLLEGE FOR WOMEN**

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MRDCW /DISCIPLINARY COMMITTEE/ 2023/13/3

Date : 13.3.2023


**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 14.3.2023 at 3:00 p.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

1. Review of Committee structure and roles
2. Implement the code of conduct
3. Create awareness on Ragging

Yours sincerely  
Committee co-ordinator



Copy to

1. Principal / Dean
2. All Committee members
3. All HOD's

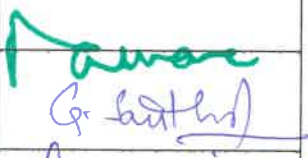

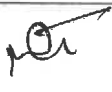

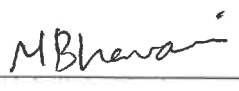

  
Principal / Dean  
Malla Reddy Dental College for Women

Suraram 'X' Road, Quthbullapur (M), Jeedimetla, Hyderabad - 500 055.

Phone : 91001 89797

Email : mrdcw2013@gmail.com      www.mrdcw.edu.in

**DISCIPLINARY COMMITTEE MEMBERS – 2022-23**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr K V Ramana Reddy	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
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7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member	

  
 Principal / Dean  
 Malla Reddy Dental College for Women

## MINUTES OF THE MEETING

### MEMBERS ATTENDED

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1	Dr KV Ramana Reddy	Principal	Chairman
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator
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4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member
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6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member
7	Dr K.Deepa Rani	Senior lecturer Department of Prosthodontics and Crown and Bridge	Member

### **AGENDA AND RESOLUTIONS:**

#### **Review of committee structure and roles**

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**Implement the Code of Conduct**

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Coordinator  
Disciplinary committee

  
Principal  
Malla Reddy Dental College for Women

2021-22



MRDCW /DISCIPLINARY COMMITTEE/ 2022/4/2

Date : 2.02.2022

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 04.02.2022 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Review of Committee structure and roles
- Implement the code of conduct
- Create awareness on ragging

Copy to

1. Principal / Dean
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3. All HOD's

Yours sincerely

  
Committee co-ordinator




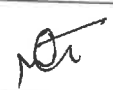



  
Principal / Dean  
Malla Reddy Dental College for Women

  
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**DISCIPLINARY COMMITTEE MEMBERS – 2021-22**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr V Chandrasekar	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
3	Dr Swati	Professor, Department of Conservative Dentistry and Endodontics	Member	
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Principal / Dean

Malla Reddy Dental College for Women

**MINUTES OF THE MEETING**

**MEMBERS ATTENDED**

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**AGENDA AND RESOLUTIONS:**

**Review of committee structure and roles**

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Coordinator



Disciplinary committee

  
Principal / Dean  
Malla Reddy Dental College for Women

2020-21

MRDCW /DISCIPLINARY COMMITTEE/ 2020/07/21

Date : 21.07.2020

**CIRCULAR**

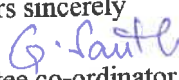
It is to inform that Disciplinary Committee meeting will be held on 23.07.2020 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Review of Committee structure and roles
- Implement the code of conduct
- Implementation of Covid protocols

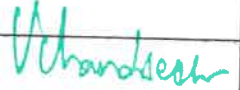


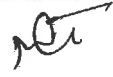


**Copy to**

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3. All HOD's

Yours sincerely  
  
Committee co-ordinator

  
Principal / Dean

**DISCIPLINARY COMMITTEE MEMBERS – 2020-21**

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 Principal / Dean  
 Malla Reddy Dental College for Women

**MINUTES OF THE MEETING**

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**AGENDA AND RESOLUTIONS:**

**Review of committee structure and roles**

The chairperson of the committee welcomed the members to the first meeting of the year. New members were introduced to the committee by the chairperson. The roles and procedures were reviewed and found to be adequate. No changes were made to the committee policy.



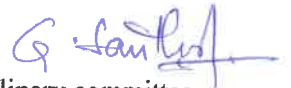
**Implement the Code of Conduct**

As a new batch of students are inducted into the institution , the committee agreed on the dissemination of the Code of Conduct to them for upholding discipline in the institution. The code of conduct committee would be requested to take steps for the same during the orientation program of the new entrants.

**Implementation of Covid protocols:**

As Covid- 19 is still an ongoing threat the committee has reviewed the protocols and suggested new changes so that the clinics and classes can function without the spread of the virus

Coordinator



Disciplinary committee



Principal / Dean

Malla Reddy Dental College for Women

**2019-20**

MRDCW /DISCIPLINARY COMMITTEE/ 2019/07/26

Date : 26.07.2019

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 29.07.2019 at 3:00 p.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

1. Review of Committee structure and roles
2. Implement the code of conduct
3. Create awareness on Ragging

**Copy to**

1. Principal / Dean
2. All Committee members
3. All HOD's

  
Principal / Dean  
  
Committee co-ordinator

Yours sincerely

Malla Reddy Dental College for Women

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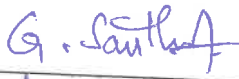




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**AGENDA AND RESOLUTIONS:**

**Review of committee structure and roles**

The chairperson of the committee welcomed the members to the first meeting of the year. New members were introduced to the committee by the chairperson. The roles and procedures were reviewed and found to be adequate. No changes were made to the committee policy.

**Implement the Code of Conduct**

As a new batch of students are inducted into the institution, the committee agreed on the dissemination of the Code of Conduct to them for upholding discipline in the institution. The code of conduct committee would be requested to take steps for the same during the orientation program of the new entrants



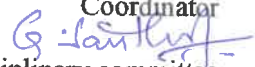
**MALLA REDDY**  
**DENTAL COLLEGE FOR WOMEN**


(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

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Recognised by Dental Council of India, New Delhi.

**Create awareness on Ragging**

Ragging is form of abuse and harassment which is punishable. The institution strictly discourages any form of ragging. The committee proposed to curb ragging awareness programs to educate the junior students on the help available in the institution and also reiterate the anti- ragging laws and punishments to the students. The committee would request the anti- ragging committee to conduct the awareness program and also take measures to stop ragging in the institution.

Coordinator  
  
Disciplinary committee

  
Principal / Dean  
Malla Reddy Dental College for Women

Suraram 'X' Road, Quthbullapur (M), Jeedimetia, Hyderabad - 500 055.

Phone : 91001 89797

Email : mrdcw2013@gmail.com

www.mrdcw.edu.in

  
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MRDCW /DISCIPLINARY COMMITTEE/ 2019/12/16

Date : 16.12.2019

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 17.12.2019 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Use mobile phones during lectures and clinical hours
- Not wearing ID cards and aprons

Copy to

1. Principal / Dean
2. All Committee members
3. All HOD's

Committee co-ordinator

Yours sincerely



  
Principal / Dean

Malla Reddy Dental College for Women

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**DISCIPLINARY COMMITTEE MEMBERS – 2019-20**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr V Chandrasekar	Principal	Chairman	<i>V Chandrasekar</i>
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	<i>G. Santhosh Reddy</i>
3	Dr Swati	Professor, Department of Conservative Dentistry and Endodontics	Member	<i>Swati</i>
4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member	<i>Maruti Devi</i>
5	Dr Swetha	Reader, Department of Conservative Dentistry and Endodontics	Member	<i>Swetha</i>
6	Dr Bhavani	Reader, Department of Oral and Maxillofacial Surgery	Member	<i>MBhavani</i>

*V Chandrasekar*  
 Principal / Dean  
 Malla Reddy Dental College for Women



**MINUTES OF THE MEETING**

**MEMBERS ATTENDED**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr V Chandrasekar	Principal	Chairman
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator
3	Dr Swati	Professor , Department of Conservative Dentistry and Endodontics	Member
4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member
5	Dr Swetha	Senior lecturer , Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Senior lecturer , Department of Oral and Maxillofacial Surgery	Member

**AGENDA AND RESOLUTIONS:**

**Use of mobile phones during lectures and clinical hours**

The committee has received complaints from faculty that some students are playing mobile games and using mobile phones during lecture classes and clinical hours. Therefore, it was decided by the committee to remind the students the rules and regulations of the institution through a circular from the Dean office. The mobile phones of the students indulging in indiscipline will be confiscated and a warning given. Repeated misconduct will attract the necessary disciplinary action and note will be sent to the parent/guardian.



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**Not wearing ID cards and Aprons**

The committee has observed that staff and students are not wearing ID cards and aprons during working hours. ID cards and aprons are mandatory for staff and students in the campus. The chairperson issued a memo to communicate the same and strict action will be taken if the memo is not followed.

Co-ordinator

*G. Santosh*  
Disciplinary committee

*V. Chandrasekh*  
Principal / Dean  
Malla Reddy Dental College for Women

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**2018-19**

  
**MALLA REDDY**  
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MRDCW /DISCIPLINARY COMMITTEE/ 2018/07/27

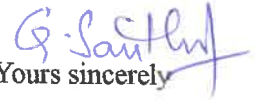
Date : 27.7.2018

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 30.7.2018 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Review of Committee structure and roles
- Implement the code of conduct
- Create awareness on ragging

  
Yours sincerely

Committee co-ordinator

Copy to

1. Principal / Dean
2. All Committee members
3. All HOD's

  
Principal/Dean  
Malla Reddy Dental College for Women







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**DISCIPLINE COMMITTEE MEMBERS – 2018-19**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr V Chandrasekar	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
3	Dr Swati	Professor , Department of Conservative Dentistry and Endodontics	Member	
4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member	
5	Dr Swetha	Senior lecturer, Department of Conservative Dentistry and Endodontics	Member	
6	Dr Bhavani	Senior lecturer , Department of Oral and Maxillofacial Surgery	Member	

  
 Principal / Dean  
 Malla Reddy Dental College for Women

**MINUTES OF THE MEETING**

**MEMBERS ATTENDED**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr V Chandrasekar	Principal	Chairman
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5	Dr Swetha	Senior lecturer , Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Senior lecturer , Department of Oral and Maxillofacial Surgery	Member

**AGENDA AND RESOLUTIONS:**

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Coordinator



Disciplinary committee



Principal / Dean

Malla Reddy Dental College for Women

MRDCW /DISCIPLINARY COMMITTEE/ 2019/01/25


Date : 25.1.2019

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 26.1.2019 at 11:00 a.m. in the Council Hall. All the committee members are requested to be present in the meeting to discuss the following agenda.

**AGENDA**

- Violation of the student dress code

  
Yours sincerely

Copy to



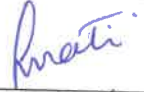



Committee co-ordinator


1. Principal / Dean
2. All Committee members
3. All HOD's

  
Principal / Dean  
Malla Reddy Dental College for Women



**DISCIPLINARY COMMITTEE MEMBERS – 2018-19**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE	SIGNATURE
1	Dr V Chandrasekar	Principal	Chairman	
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator	
3	Dr Swati	Prof. and HOD, Department of Conservative Dentistry and Endodontics	Member	
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 Principal / Dean  
 Malla Reddy Dental College for Women

**MINUTES OF THE MEETING**

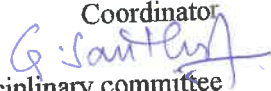
**MEMBERS ATTENDED**

SNO.	NAME OF THE FACULTY	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr V Chandrasekar	Principal	Chairman
2	Dr G Santhosh Reddy	Prof. and HOD, Department of Oral and Maxillofacial Surgery	Co-ordinator
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4	Dr Maruti Devi	Professor, Department of Oral Pathology	Member
5	Dr Swetha	Senior lecturer, Department of Conservative Dentistry and Endodontics	Member
6	Dr Bhavani	Senior lecturer , Department of Oral and Maxillofacial Surgery	Member

**AGENDA AND RESOLUTIONS:**

**Violation of the student dress code**

It has been observed that students are not following the prescribed dress code and uniform. The committee advised the faculty in- charges to strictly implement the dress code & monitor any violations of dress code . students who are not following the dress code shall provide an explanation for the same and they will be subject to disciplinary action if deemed necessary.

Coordinator  
  
 Disciplinary committee